

# Minutes



To: All Members of the Environment, Planning and Transport Cabinet Panel, Chief Executive, Chief Officers, All officers named for 'actions'

From: Legal, Democratic & Statutory Services  
Ask for: Michelle Diprose  
Ext: 25566

## ENVIRONMENT, PLANNING AND TRANSPORT CABINET PANEL, TUESDAY, 24 APRIL 2018

### ATTENDANCE

#### MEMBERS OF THE PANEL

D A Ashley (Chairman), S J Boulton, S J Featherstone, N Hollinghurst, G McAndrew, N Quinton (substitute for S Bedford), R H Smith (substitute for R C Deering), A Stevenson (Vice-Chairman), J A West, A S B Walkington

#### OTHER MEMBERS IN ATTENDANCE

D Andrews, J R Jones

Upon consideration of the agenda for the Environment, Planning and Transport Cabinet Panel meeting on Tuesday, 24 April 2018 as circulated, copy annexed, conclusions were reached and are recorded below:

*Note: No conflicts of interest were declared by any member of the Cabinet Panel in relation to the matters on which conclusions were reached at this meeting.*

#### PART I ('OPEN') BUSINESS

##### 1. MINUTES

- 1.1 The Minutes of the Cabinet Panel meeting held on Friday, 9 March 2018 were agreed and signed by the Chairman.

##### 2. PUBLIC PETITIONS

- 2.1 There were no public petitions

#### ACTION

CHAIRMAN'S  
INITIALS

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**3. PUBLIC CONSULTATION ON A DRAFT NEW LOCAL TRANSPORT PLAN**

[Officer Contact: Rajesh Kungur, Senior Transport Planning and Policy Officer, Strategic Transport and Rail, Tel: (01992) 555282]

- 3.1 The Panel received a report seeking its consideration to proposed amendments to the draft Local Transport Plan 4 following public consultation. Members noted that given the positive feedback received on the Local Transport Plan it had a few minor amendments including consultation responses which included some key themes and additional requests for Sustainable Travel Towns (STT), additional daughter documents and minor amendments to policies. Following discussion the Panel suggested to change the 'daughter document' title to 'supporting documents'
- 3.2 The Panel noted through the consultation process a number of requests were made to expand the list of 'Sustainable Travel Towns'. Members asked how officers 'Defined a Sustainable Town' and noted the concept was still evolving and it was difficult to pull a definition together.
- 3.3 In relation to not having a defined criteria the Panel suggested that none of the suggested SST as detailed at 6.2 of the report be listed within the LPT4 as the criteria for reaching a SST was not known.
- 3.4 It was noted that officers were developing a set of criteria for identifying what elements a STT would need to include and the level of support that was required from District and Borough Councils.
- 3.5 In relation to the criteria for STT it was noted that what worked in one town would not necessarily work in another and a set of principles were needed for each town, these were currently being developed.
- 3.6 In relation to the performance indicators (PI's) detailed at point 7 of the report a Member raised concern the metric for cycling and walking had disappeared and thought it was an important metric to take into consideration. Members were informed there were a range of PI's that needed to be simplified, but there could be supplementary PI's relating to the same in other travel strategy documents, so this information would come through on the supporting document and therefore is why it is not included in the LTP4.
- 3.7 In relation to the Emissions PI officers agreed to report back on what this PI covered i.e. tail pipe / wear of tyres / brake linings of vehicles emissions.

*Rajesh Kungur  
/ Trevor Mason  
to action*

**CHAIRMAN'S INITIALS**

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- 3.8 In relation to 'funding element' the Panel raised concerns of the wording of the new suggested paragraph and suggested an alternative to include 'commit to allocated funding'. It was noted that it would be difficult to say 'The County Council Commits' as any funding was due to external funding received. Officers agreed they would re-word the paragraph to take this into consideration.
- 3.9 The Panel believed there should be mention of segregated cycleway's detailed in the plan in order for them to be used more. In relation to electric cycle's and the growing number in demand, a Member sought clarification as they were restricted to 15 mph, that they would be used on the cycleway's. The Panel were informed that the electric cycles were recognised as 'bicycles' and there would indeed be able to use the cycleway's, this policy would come through travel plans on what the most appropriate way forward would be. Officers also pointed out that segregated cycle ways and electric bicycles are mentioned in the LTP Active Travel policy context.
- 3.10 Members were keen that in order to encourage people to cycle safe and segregated cycleway's were needed in the plan. Some of the other points mentioned by Member were:
- cyclists in Europe were given a higher priority over cars
  - provision of cycle storage stations at specific junctions to enable people to finish their journey by public transport
  - cross boarder co-operation
  - Inter-urban cycle routes
- 3.11 The Panel believed that cycling should be strengthened in the LTP and the needs of walking and cycling facilities that are detailed in the hierarchy plans needed to push planning through to the LTP. It was noted the LTP4 was already being used in responses on emerging local plans and officers are liaising with all District and Boroughs within Hertfordshire. It was also noted the LTP would go to the Local Planning Authority once it had been agreed at Cabinet and County Council.
- 3.12 In relation to the list of key rivers and waterways a Member queried why it was suggested that the list be removed from the LTP and could it not be reviewed under 'key waterways'. In response officers advised there was not a definitive list of rivers and did not want to leave any key rivers out of the plan therefore it would be wrong to identify major rivers as it was about the impact on all watercourses.
- 3.13 The Panel were informed that in relation to the 'Rural Transport Strategy' it was hoped this would not take too long to implement. It was noted the existing town strategy would be revisited to adapt it to a rural strategy.

- 3.14 Officers informed the Panel there would be a conference to launch the LTP4 and a workshop after the Summer so local authorities and developers would get a better understanding of the plan.
- 3.15 Members supported the workshop and believed it was a good opportunity for the Council to be seen to have good initiatives. They also agreed it would be a great accolade to be the first town in Hertfordshire to become a STT.
- 3.16 Members also sought clarification on the new 'Garden Town' it was agreed to change the wording to include 'Harlow and Gilston Garden Town'.
- 3.17 A suggestion of a self-driving car travelling to stations on a defined route possibly on a well-designed footway or cycleway could meet the needs of sustainable travel in the future.
- 3.18 Members agreed that wording for the following be amended and circulated to the Panel following this meeting:
- Daughton documents
  - Tailpipe emissions
  - Commitment to see funding
  - 3 to 10 mile section 106 criteria
  - New garden Town Harlow
  - Sustainable Travel Town criteria
- 3.19 The Chairman asked officers to circulate information on the funding of the St Albans Shuttle Bus to the Panel. Information to include who contributed and who was contacted etc.

*Rajesh Kungur  
/ Trevor Mason  
to action*

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/ Trevor Mason  
to action*

**Conclusion:**

- 3.20 The Cabinet Panel:
- a) Noted the consultation responses and the recommended changes to the draft Local Transport Plan 4, attached at Appendix A and Appendix B to the report
  - b) Recommended to Cabinet that it agrees:-
    - I. That the Local Transport Plan 4 supporting documents should include a new Rural Transport Strategy
    - II. That an Electric Vehicle technical report be produced with consideration for an Electric vehicle strategy at a later date

**CHAIRMAN'S  
INITIALS**

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- c) Recommended to Cabinet that it recommends to Council that it adopts the draft Local Transport Plan at Appendix B
- d) Agreed amended wording be circulated to the Panel following this meeting
- e) Information in relation to the St Albans Shuttle Bus funding be circulated to Members

**4. OTHER PART I BUSINESS**

4.1 There was no other part I business.

**KATHRYN PETTITT  
CHIEF LEGAL OFFICER**

**CHAIRMAN** \_\_\_\_\_

**CHAIRMAN'S  
INITIALS**

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